

# **FEES AND RULES FOR WEDDING**

## **Community Church of Great Neck**

### **FEES:**

#### **CCGN CHURCH MEMBERS & Pastoral Staffs of OCM Churches**

(Please make check payable to Community Church of Great Neck)

Use of Church Facilities – No charge (voluntary contribution welcome).

Custodian for clean up of Sanctuary, if needed - \$50 for rehearsal and wedding.

Custodian for clean up of Auditorium, if needed - \$25 for rehearsal.

\$50 for wedding

#### **NON-MEMBERS** (Please make check payable to Community Church of Great Neck)

Use of Sanctuary for wedding and rehearsal - \$600

Use of Auditorium on wedding day, if needed - \$400

Use of Auditorium on rehearsal day, if needed - \$200

Organist, if needed - \$150 (Note: only Church Organist may use the organ).

Custodian for clean up of Sanctuary - \$50 for rehearsal and wedding.

Custodian for clean up of Auditorium, if used on wedding day - \$50

Church Minister, if needed - \$200 honorarium minimum.

### **REQUIRED DEPOSIT**

\$200 Non-refundable good-faith deposit is required to reserve the date.

\$300 collateral to pay for damages to the premises (will be returned within one week if no damages are found).

### **RULES:**

1. All fees and collateral must be paid two weeks before wedding date. **NO EXCEPTION.**
2. Rehearsal and wedding ceremony must take place at the appointed time. The use of Sanctuary must not exceed 2 hours for rehearsal and 2 hours for wedding.
3. Decorations are permissible, but must be removed after wedding. **No scotch tape, glue or any other kind of tapes** is allowed to attach or hang decorations on the pews, walls, doors or any other surfaces.
4. Photographers must speak with the minister in advance of the ceremony. No confetti or rice throwing.
5. No alcohol, and no smoking in the buildings.
6. Only the Community Church Organist may use the organ.
7. You must pay for all damages caused by your usage.